

Siberia Airlines, PJSC
Ob-4, Novosibirsk region,
Russian Federation, 633104



Ref. № 10-С-210-15/4194

to № _____

dt. « 25 » 08 2015

dt. « _____ » _____ 201

About Completing the FARE CALC Line When Creating an Electronic Ticket Mask

TO: AGENTS OF S7 AIRLINES

Dear Colleagues,

Due to many errors in Automatic Generating Report System (ARGS) caused by incorrect transportation documents data, please, be informed about the necessity to strictly comply with the format of completing the FARE CALC line in ticket sale and reissue masks.

We would like to remind you that according to the Information Letter 10-209-12-15/000020 on Manual Pricing Prohibition When Automated Pricing Is Available as of March 05, 2015, issuing tickets using semi-automated or manual masks is only permitted in the below situations:

- System errors, when automatic pricing is not available for any reasons. In this situation the Agent must inform the Carrier via e-mail tech@s7.ru and attach the information (screen shot) about the error.
- Issuing tickets in a group booking when automatic pricing is not available. E.g. when the time-limit for the confirmed RBD has expired or when issuing tickets using saved fares.
- Issuing tickets under Procedures and Instructions that require manual or semi-automated ticket masks.

If you require manual pricing, the following conditions must be met:

- FARE CALC line must be filled in.
- The FARE CALC line must include:
 - Full itinerary with city codes, transfer indicators, surface sectors, etc.;
 - Carrier's code on every segment;
 - Cost of each flight segment and total fare amount in the fare construction currency (NUC for international transportation, RUB for travel within Russia);
 - Additional surcharges, surcharges Q/S, as provided for by fare rules, if any;
 - End of calculation indicator END and rate of currency exchange ROE for international travel.

Entry examples:

- OW itinerary
19AUG15OVB S7 MOW8200RUB8200END
- RT itinerary
19AUG15MOW S7 IKT12100S7 MOW12100RUB24200END
- Surface sector
19AUG15OVB S7 MOW S7 LED11050/-MOW S7 OVB8200RUB19250END
- Transfer point
19AUG15OVB S7 X/MOW S7 LED11050RUB11050END



- Interline transportation

17MAY15OVB S7 MOW454.74LH ZRH1147.24NUC1601.98END ROE0.810635

- Additional surcharge according to the fare rules

17MAY15OVB S7 MOW Q1000 33500RUB34500END

- Zero fare amount

17MAY15OVB S7 MOW0RUB0END

- Confidential fare

17MAY15MOW S7 ROV M/IT S7 MOW M/IT END

where

19AUG15, 17MAY15

- date of departure on the first flight segment;

OVB, MOW, LED, ZRH

- city codes;

X/

- transfer point indicator;

/-

- surface sector indicator;

S7, LH

- carrier's code;

8200, 12100, 454.74

- segment cost;

RUB8200, NUC1601.98

- fare amount in the fare construction currency;

Q1000

- additional surcharge according to the fare application rules;
indicated after the city code but prior to the segment cost;

END

- fare calculation end indicator;

ROE0.810635

- exchange rate of NUC in the published fare currency.

Indication of fare basis and RBD in the FARE CALC is PROHIBITED! In case of a reissue of a ticket that was issued with incorrect FARE CALC line, a new fare construction line must be created using information pricing screen or PNR pricing. It is not permitted to copy incorrect line from the original ticket.

In case of any incorrect FARE CALC lines, the Agent will receive an ADM as per the Agency Agreement.

Letter 10-209-12-13/000102 as of August 22, 2013, on Violation While Filling the Fare Calculation Line During the Ticket Issuance is hereby terminated.

In case of any questions, do not hesitate to contact Technology and Training Department via tech@s7.ru or +7 383 222 3135.

Best regards,

Mr Ruslan Vereshchagin,
Siberia Airlines

Prep. by Technology and Training Dept.

Email: tech@s7.ru

Ph.: +7 383 222 3135